



PRIZMAH

Center for Jewish Day Schools

Prizmah: Center for Jewish Day Schools

Position: Associate Director, Educational Innovation

Reports to: Melanie Eisen, Director, Educational Innovation

Department: Educational Innovation

Location: New York City – or remote

Date: November 1, 2018

About Prizmah

Prizmah is advancing a field in which Jewish day schools of all denominations can truly be vibrant: students graduate exceptionally well-equipped with the academic and social-emotional strengths that enable them to pursue their dreams; graduates' Jewish identities are deeply enriched to last a lifetime; families are excited to enroll; talented individuals are drawn to the school's career offerings; and schools have the sustainable resources they need to excel. With vibrant Jewish day schools, the Jewish community will be empowered and fueled by more voices, identities, shared values, and leadership. This vision is made stronger thanks to the religious and educational diversity of our schools, and the passion of their leaders, educators, families, and, most of all, their students.

Position Summary

The Educational Innovation team works with school leaders and teachers seeking continuous educational growth and a school culture where experimentation and innovation flourish. Through **deepening relationships** with schools, **developing professional development** for school leaders and teachers and **supporting strategic initiatives** in schools, the Associate Director, Educational Innovation will work closely with schools and with the Director to help craft the agenda of educational innovation at Prizmah.

Core Responsibilities

The Prizmah Network - Relationship Management

- Develop and maintain relationships with a portfolio of Prizmah Network schools.
- In partnership with Prizmah team members, design programs and learning opportunities for Jewish day school teachers and leaders, connecting them to valuable resources and to each other.





PRIZMAH

Center for Jewish Day Schools

- Serve as a bridge between the field and Prizmah, seeing and identifying trends in Jewish and general education and developing programs and services to support the field of Jewish day schools.
- Manage and support the virtual network of school leaders through the Prizmah Reshet Groups (online communities of practice).

Professional Development for the field and schools

- Work with the Educational Innovation team to develop dynamic, relevant programs and services that accelerate the teaching and learning of school leaders and teachers.
- Serve as a local resource for the Prizmah Network of schools and communities by traveling to schools and community to offer programs and services.
- Plan and implement professional development programming that seeks to advance a school's educational vision by developing relationships and partnering with school leaders and teachers.
- Serve as a mentor and instructor in Prizmah programs and work with the internal teams developing programs.
- Provide thought leadership and public presence for the field of Jewish day schools through written pieces, digital media, and participation in conferences and gatherings of field leaders.

Prizmah Services

- Develop programs and provide consulting in areas that may include leadership searches, strategic planning and consultation, accreditation, governance, community initiatives, and mergers.

Experience and Qualifications

- Experience in working in a Jewish day school as a teacher and/or administrator
- Experience in one or more areas of school strategy eg: Governance, Strategic Planning, Leadership Development
- Strong written and oral communication skills
- Ability to work independently within established guidelines and to meet frequent deadlines
- Engaging personality to create and deepen relationships with colleagues in the field
- Self-starter and team-player





PRIZMAH

Center for Jewish Day Schools

- Excellent organizational skills for managing many projects simultaneously
- Ability to work effectively and collaboratively with colleagues
- Ability to travel up to 20% of working time in North America

To apply, please send a cover letter and resume to employment@prizmah.org. Please include Associate Director, Educational Innovation in the subject line.

