



# PRIZMAH

Center for Jewish Day Schools

**Position:** Director of YOU Lead and Leadership Development, Full-Time, Exempt

**Reports to:** Ilisa Cappell, Senior Vice President, Engagement

**Department:** Deepen Talent

**Location:** We are looking to hire the best person for this role, wherever they are located.

**Date:** November 2021

## About Prizmah

Prizmah is the network for Jewish day schools across North America. We partner with day schools, yeshivas, philanthropists, and communities from all denominations, helping them grow their reach and impact and tackle the challenges on their paths to success.

Educating our children is the most important investment we can make in their future. Jewish day schools inspire and nurture young people, prepare them for remarkable and meaningful lives, and enable them to thrive.

Prizmah enhances the ability of schools to excel. Prizmah is building networks for schools and their supporters to connect, learn and drive impact – deepening talent by investing in professional and lay leaders; catalyzing resources to generate funding for schools to flourish; and accelerating educational innovation, to foster teaching and learning opportunities that empower students.

At Prizmah, we see what is possible for Jewish day schools, and we're passionate about making that vision a reality.

## Position Summary

Why this role matters: We believe talent drives excellence in day schools and are committed to both working with individuals to strengthen their own leadership capacities and disposition and to partnering with all stakeholders to create conditions where lay and professional leaders can thrive.

As the Director of You Lead, Prizmah's flagship leadership development program, you will be responsible for managing the operation of YOU Lead including staff supervision, budget planning and management, program development, and collaborating with other departments on organization-wide initiatives.

As the Director of Leadership Development, you will provide direct consultation to, and partnership with, Jewish day schools.

For both of these roles, you will also contribute meaningfully to the Deepening Talent department and Prizmah organization.

## Core Responsibilities

### *YOU Lead Program 50%*

- **Recruitment and participant engagement:** Recruit mission-appropriate participants for YOU Lead program for all cohorts and identify strategic opportunities to broaden reach of program through compelling storytelling and targeted engagement efforts.
- **Program management:** Manage administrative components of YOU Lead, including overseeing online learning modules, work with program faculty as well as with mentors.
- **Partnership with YOU Lead team:** Work in close partnership with YOU Lead mentors and Senior Vice President, Engagement, to establish a culture and practice of inclusivity, openness, reflection, connection, and investment in personal growth.
- **Alumni engagement:** In partnership with Director, YOU Lead Alumni Engagement, continue to create robust and meaningful opportunities for connection for YOU Lead alumni in order to strengthen their leadership capacity.
- **Organizational collaboration:** Deepen relationships with Prizmah staff and develop authentic opportunities to harness the wisdom of the Prizmah team to strengthen our leadership development programs and reach.
- **Research and Impact:** Support research around impact of the YOU Lead program and continued alignment with leading research in the field on leadership development.
- **Organizational alignment:** Ensure alignment of YOU Lead program with Prizmah's organizational priorities.

### *Leadership Development and Prizmah School Services 30%*

- Work together with the Prizmah Services team on scopes of work and provide consulting in areas that may include accreditations, leadership search, and community or school specific initiatives.
- Lead and support Prizmah work in schools by serving as a consultant on specific aspects of strategic initiatives in schools.

### *Internal Operational Support: 20%*

- **Inter-Departmental collaboration:** Work in partnership with Prizmah's team to enable the growth of inspired, supported, and informed Jewish day school leaders.
- **Partnership with Senior Vice President, Engagement:** Serve as teammate and strategic thought partner for Senior Vice President, Engagement in order to strengthen collaboration, and deepen the work of the department and field.

## Experience and Qualifications

- **A day school professional:** You have worked at a day school/yeshiva in a senior leadership position.
- **A life-long learner:** You ask great questions and approach work through a stance of curiosity. You understand it is all about learning and growth and look at opportunities and challenges through the lens of how you can grow in your practice.
- **A self-starter:** You are not afraid of ambiguity. You understand that it is your job to create the clarity you seek.
- **Passionate about the work:** You are motivated by Prizmah's mission.

- **Savvy and Intuitive:** You are adept at communicating ideas to a range of stakeholders.
- **Collaborative:** You enjoy learning from and with talented colleagues and are excited to be part of the success of the whole organization.

## What We Offer

- Prizmah offers an excellent benefits package that includes comprehensive health insurance with a range of plans to select from, matching contributions to 401k, flexible spending accounts, vacation and sick time, and parental leave.
- Early close on Fridays for Shabbat and on the Erev (eve) of other Jewish holidays. Closed for some Jewish Holidays.
- Flexible hours.
- A work environment that prioritizes building a strong work-place culture. We value learning and professional development. You will be a part of a great team that cares deeply about the work we do and each other.
- Competitive salary in the range of \$85,000-95,000

To apply, please send a cover letter and resume to [employment@prizmah.org](mailto:employment@prizmah.org). Please include Director, YOU Lead and Talent Development in the subject line.